

BERKSHIRE GARDENS TRUST
(a company limited by guarantee)

DIRECTORS' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2018

REGISTERED OFFICE
23 St James Close, Pangbourne, Berkshire RG8 7AP
Registered in England and Wales – Company number 6905541

BERKSHIRE GARDENS TRUST
(a company limited by guarantee)

TRUSTEES' ANNUAL REPORT
including Directors' Report

The trustees have pleasure in submitting their annual report together with the accounts for the year to 31 March 2018.

Objects of the Trust

The company's principal activity, as established by its memorandum and articles of association, is to act as an educational charity by promoting the understanding, conservation and enhancement of the parks and gardens of Berkshire. During 2017/2018 the company held lectures and organised garden visits.

The directors of the company are the trustees, who decide on all matters of policy through the committee of the trustees.

Accumulated Fund

The net movement in the fund for this accounting year of the company is shown on page 7 of the attached accounts. The trustees propose to utilise the fund for further activities in the continuation of the company's objects. The company does not incur any commitments that cannot be satisfied from the fund.

Directors

The directors who were in office at the end of the period covered by this report were:

Charles Elly (Chairman)	Bettina Kirkham
Janet Fuller	Hugh Simon (Treasurer)
Richard Griffith-Jones (Vice-Chairman)	Indra Townsend
<i>(resigned 5 June 2018)</i>	
Fiona Hope (Secretary)	

As the company is limited by guarantee, no directors have any interest in shares of the company.

By Order of the Directors

F M Hope

Fiona Hope
Company Secretary and Director
5 June 2018

STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of the income and expenditure for that period. In preparing the financial statements, the directors are required

- to select suitable accounting policies and then apply them consistently;
- to make judgements and estimates that are reasonable and prudent; and
- to prepare financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

**STATEMENT OF FINANCIAL ACTIVITIES
 FOR THE YEAR ENDED 31 MARCH 2018**

INCOME & EXPENDITURE

	<i>Note</i>	£ 2018	£ 2017
<u>Incoming Resources</u>			
Donations and Gift Aid	<i>1c</i>	687.78	919.11
Membership subscriptions	<i>1c</i>	992.00	1,024.00
Sale of publications		-	341.50
Grants	<i>2</i>	-	300.00
Events		1,400.00	3,415.00
Total Incoming Resources		<u>3,079.78</u>	<u>5,999.61</u>
<u>Resources Expended</u>			
Promotion and website		119.48	224.41
Publications		-	270.45
Insurance and GT affiliation		442.75	412.25
Administration, travel and AGM		134.93	265.40
Events		946.22	2,495.83
Total Resources Expended		<u>1,643.38</u>	<u>3,668.34</u>
Net incoming resources for year	<i>2</i>	<u>1,436.40</u>	<u>2,331.27</u>

The notes on pages 6 and 7 form part of these accounts.

There were no gains or losses in the year other than those disclosed above in the income and expenditure account.

The financial statements for the year are prepared on an unmodified historical cost basis.

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BALANCE SHEET
AS AT 31 MARCH 2018

	<i>Note</i>	£ 2018	£ 2017
TANGIBLE FIXED ASSETS	5	-	-
<u>Current Assets</u>			
Debtors		180.00	130.00
Accrued income		36.00	-
Prepaid expenditure		438.50	195.00
Deposit account	3	10,000.00	-
Cash at bank	4	6,987.36	15,954.46
Total Current Assets		17,641.86	16,279.46
<u>Creditors</u>			
Amounts falling due within one year:			
Deferred income		210.00	284.00
Total Creditors		210.00	284.00
NET CURRENT ASSETS		17,431.86	15,995.46
NET ASSETS		17,431.86	15,995.46
FUNDS			
At start of year		15,995.46	13,664.19
Net incoming resources for year		1,436.40	2,331.27
ACCUMULATED FUND	6	17,431.86	15,995.46

The notes on pages 6 and 7 form part of these accounts.

For the year to 31 March 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board of directors on 5 June 2018 and signed on their behalf by

Charles Elly

Charles Elly, Chairman

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2018
(forming part of the financial statements)**

1. Accounting Policies

a) Accounting basis

The accounts have been prepared under the historical cost convention in accordance with applicable accounting standards.

b) Cash flow statement

The company has elected not to prepare a Cash Flow Statement under the exemption granted to small and medium sized companies.

c) Subscriptions and donations received

Subscriptions are receivable for the right to be a member of the Trust; accordingly they are accounted for over the year to which they relate. Donations and Gift Aid are recognised when received by the Trust. Although not a registered charity, the Trust is treated as a charity for tax purposes under agreement of HMRC and hence is entitled to claim Gift Aid.

d) Depreciation

Fixed assets are depreciated at the rate of 20% of cost per annum.

2. Net Income for the Period

This represents the net amount of receipts after provision for all outgoings during the year.

The directors receive no remuneration for their services to the company. Directors are reimbursed for some expenses necessarily incurred in furtherance of the company's objects. There are no employees and consequently there are no staff costs.

3. Deposit Account

	£ 2018	£ 2017
Nationwide Business 95 Day Saver	10,000.00	-
	<hr/> 10,000.00 <hr/>	<hr/> - <hr/>

On 3 May 2017 the directors resolved to place £10,000.00 from the bank current account into a variable interest rate deposit account on 95 days' notice at the Nationwide Building Society. This was put into effect on 26 July 2017. During the year interest rate was 0.55%.

BERKSHIRE GARDENS TRUST
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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2018 (continued)

4. Cash Balances at Bank

	£ 2018	£ 2017
National Westminster Bank current account	6,987.36	15,954.46
	<u>6,987.36</u>	<u>15,954.46</u>

5. Tangible Fixed Assets

	£ Display Stands	£ Total
<i>COST</i>		
At beginning of year	514.32	514.32
At end of year	<u>514.32</u>	<u>514.32</u>
<i>DEPRECIATION</i>		
At beginning of year	514.32	514.32
At end of year	<u>514.32</u>	<u>514.32</u>
NET BOOK VALUE:		
At 31 March 2018	<u>-</u>	<u>-</u>
At 31 March 2017	<u><u>-</u></u>	<u><u>-</u></u>

6. Accumulated Fund

	£ 2018	£ 2017
Opening balance	15,995.46	13,664.19
Net movement in the fund for the year	1,436.40	2,331.27
	<u>17,731.86</u>	<u>15,995.46</u>